

**MINUTES OF A MEETING OF  
TOLLERTON PARISH COUNCIL**

***Held in the Village Memorial Hall on 12 January 2004 at 7.30pm***

*Present:* Councillors: Mrs S Jackson (Chairman), Mr R Williams, Mr F Wade, Mrs Thompson, Mr Haugh, Mrs E Rogers (Clerk). 3 members of the public Mr Pratt, Mr Hollins and Mr Parry.

1. Apologies  
Mrs Jackson advised that Mr Spark would be late.
2. Minutes  
The minutes of the meeting held on 9 December 2003 were agreed and signed.
3. Matters Arising
  - a) Grass cutting tenders - it was agreed to invite tenders from the same companies as last year namely Dotwill Garden Services, JP Services and BM Dean. Clerk to action.
  - b) Standing Orders of the Council had been diarised for review but this had in fact been done in July. It was agreed to defer this until July and review them annually at this time thereafter.
  - c) The play area maintenance contract was due for review in January. As Playscheme, the contract holders for the past few years, had already been contacted to consider remedial action necessary following the ROSPA inspection it was agreed to renew the contract with them. This was providing that the cost was not materially different to the previous year (£176). Clerk has already asked for advice of annual contract cost.
4. Planning Applications
  - a) None
5. Planning Amendments
  - a) 2/03/162/017C – FNN Dyson, land to the rear of Westfield, Tollerton.  
The councillors agreed that despite the change of access proposed the road was still too narrow at the point access was required and that the road was still not made up. Permission was refused prop. Mrs Thompson, sec. Mr Haugh.
6. Planning Decisions and Appeals
  - a) 2/03/162/0261 – Mr Eagle, Prospect Farm, Alne Road – Approved with conditions – to be circulated.
7. Financial Matters
  - a) s.106 savings account opening form completed. Clerk to visit HSBC to arrange for account to be opened and s.106 funds to be transferred with apportioned interest.
  - b) Cheque for clerk signed.
  - c) Clerk reported a balance of £34,546.19 held in the HSBC Business Money Manager Account.
  - d) Budget – Clerk reported that expenditure to 31 December was £3,519.16 against income of £5,851.50. It was noted that expenditure for repairs to benches, tree pruning at Church Close, the Playscheme maintenance contract renewal and further Clerks services would still need to be paid. To be circulated
  - e) Duties of the responsible financial officer – to be circulated.

Approved: .....  
Chairman

8. Correspondence
- HDC - Quality Parish Scheme - circulated
  - HDC - Local Government Review - circulated
  - YRCC - Rural Housing Enabler - circulated
  - Welfare Benefits Unit – Pension Credit Leaflet – one placed on Village Hall noticeboard - circulated
  - NYCC - Public Consultation Meeting - circulated
  - DEFRA – Equine Issues - circulated
  - Richard Armitage Transport Consultancy – N Yorks. Community Transport Strategy Conference - circulated
  - HDC – Invitation to development control committee meeting re: outline application for dwelling at land to the east of Oaktrees, Newton Road - circulated

9. Parish Plan
- Mrs Thompson advised that she was awaiting the return of further questionnaires having distributed a further 60 by request. The response to date was 42 which is approximately 10% of those sent out. This is not really deemed sufficient to give a credible outcome. Mrs Thompson was to commence assessment of the 42. Mrs Thompson advised that the response in regard to the setting up of a Neighbourhood Watch scheme was negative, most people were not interested.

10. Any Other Business
- a) Pest Control – no action appears to have been taken despite two letters to the contractor. Clerk is to telephone Mr Elsworth to find out why.
  - b) Clerk now has e-mail addresses for councillors and future agendas and copy minutes will be sent via e-mail except Mr Wade who does not have computer access.
  - c) The Clerk requested that councillors pass the circulation file around more promptly and to ensure its return within the time requested.
  - d) Mr Wade advised the council that the litter bin on the green is due to be replaced by the District Council as soon as one becomes available.
  - e) Mrs Jackson advised that the bollards at Cross Lanes are not lit – Clerk to contact Highways.
  - f) Mrs Thompson advised that she had requested a formal quote for hedge trimming at the side of the field but as it was likely to be less than £100 she had requested that the work be done as soon as possible.
  - g) Mrs Thompson now has photographs available for Mr White's leaving gift. Mrs Jackson is to look into the possibility of arranging an engraved glass paperweight.
  - h) The clerk sought permission on behalf of Playgroup to hold an Easter Egg hunt around the Village using the green as a base and utilising lampposts etcetera to attach notices to. The councillors agreed that this would be acceptable.

11. The date of the next meeting was agreed as 3<sup>rd</sup> February 2004.

Meeting opened to the public

- a) Mr Hollins queried the interest rate being received on the savings account as it was something the council should look at. The clerk advised that it was on a list of questions to ask the bank once a meeting with HSBC had been arranged for the opening of the s.106 account.

Meeting closed at 7.50pm

Approved: .....  
Chairman