

**MINUTES OF THE ANNUAL MEETING OF
TOLLERTON PARISH COUNCIL**

Held in the Village Memorial Hall on 15 May 2007 following the AGM

Present: Councillors: Mr Spark (Chairman), Mrs Jackson, Mr Brown and Mrs Rogers (Clerk).
4 members of the public

1. Apologies – none
2. Minutes – the minutes of the Parish meeting held on 17 April 2007 were agreed as correct and signed by Mr Spark.
3. Matters Arising
 - a) Councillors :

Mr Spark volunteered to stand as Chairman for another twelve month term and this was agreed
Mr Spark, Mrs Jackson and Mr Brown signed their respective Declaration of Acceptance of Office forms which were duly witnessed.
Mr Spark invited any members of the public who may wish to join the Parish Council to come forward – Mrs Jacqui McAlpine and Mr Bob Simpson were welcomed and the Clerk is to arrange the necessary paperwork.
 - b) Mr Spark, Mrs Jackson and Mr Brown agreed and signed copies of the Parish Council's Standing Orders dated May 2007.
4. Planning Applications
 - a) 07/01212/FUL – Mr C Leighton, Holmefield, Warehill Lane, Tollerton – revised application for a first floor extension and two single storey extensions to form a garden room and residential annexe. Approved prop. Mrs Jacson sec. Mr Brown.
 - b) 07/00634/FUL – Tollerton & Huby Lakes Partnership, OS field 0800 and 2000, Cross Lanes, Tollerton – construction of two fishing lakes, siting of seven portable buildings and construction of a car park, gates and gate posts. Approved prop. Mr Spark sec. Mrs Jackson.
5. Planning Amendments
 - a) Property name change – The Cottage, The Green changed to Pipkin Cottage. Noted.
6. Planning Decisions and Appeals
 - a) 07/00617/FUL – Mr B Hardy, School House, Main Street, Tollerton – application for the demolition of out buildings, construction of a garage block and extension to existing dwellinghouse as amended by plans as received by Hambleton District Council on 4 April 2007. Approved. Noted
7. Financial Matters
 - a) Account balances – Treasurers £105.28, BMM No1 £4,577.96, s.106 BMM £3,060.64, Scottish Widows a/c £21,338.68.
 - b) The following cheques were signed: 238 - £291.94 Mr W Pratt re: grasscutting & weedkiller
Clerk is to secure third signature from current signatory and arrange new bank mandate for new councillors.
 - c) The cash book had been balanced and checked by the internal auditor and was signed and dated by Mr Spark.
The Annual Governance Statement, s.2 within the annual financial return, was read out and completed and the Statement of Accounts, s.1, of the annual return document was approved and signed in the requisite places by Mr Spark.
 - d) Mr Ian McCart had agreed to undertake the duty of internal auditor for another year and this was welcomed and accepted.
 - e) The risk assessment document was approved and signed by Mr Spark. No action plans are currently deemed necessary.
 - f) The Clerk advised that she is self-employed and that the role of parish clerk is the only paid employment undertaken. As such the level of remuneration falls below the Inland Revenue threshold for tax and national insurance contributions.
8. Correspondence
 - North Yorkshire Criminal Justice Board – Newsletter Issue 3. Circulate

Approved:
Chairman

- NYCC – Review of Passenger Transport Services. Circulate
- Clerks & Councils Direct – May 2007. Circulate
- HDC – Local Government Review. Circulate
- MORI poll – Local Government in North Yorkshire. Clerk to complete
- Easingwold Neighbourhood Watch – open Meeting 21/5. Mr Spark is unable to attend and drew the date to the attention of the other councillors.
- HDC – Standards Committee, Appointment of Parish Council Representatives. Circulate
- Hambleton Over 50's Forum – membership details. Circulate
- Yorkshire Local Councils Associations – membership details (Tollerton Parish Council is not currently a member). Circulate
- Communities & Local Government – Code of conduct) to circulate and discuss at June meeting
- Standards Board for England – Code of Conduct)

9. Any Other Business

Mr Spark raised the issue of vehicles continuing to speed through the village. Despite assurances from a senior police officer that the matter would be looked into and the speed matrix made available no progress has been made. Mrs McAlpine advised that a survey had been due to be carried out although no there is no evidence of this having been done. Clerk is to write to Chief Constable Maxwell and invite him, or a representative, to any of the forthcoming parish council meetings to discuss the issue.

There have been five accidents at the Newton Rd / Warehill Lane crossroads in the past twelve months and it was felt that a representative from the Highways department also be invited with a view to moving the 30mph signs further back towards Newton.

Mr Spark also apologised for the delay in the bench for The Green but is working away a lot at the moment and simply has not had the time.

Mr Brown advised that the stile over the railway crossing has yet to be repaired or replaced despite it having been reported.

Mrs Jackson thought a paperweight should be commissioned, the same as those presented to Judith Manclark and Wilson White, for Mr Wade to mark his retirement. Mrs Jackson is to advise the Clerk of the contact details.

July 3rd – following the meeting of the parish council was thought to be a good time for the presentation. If the paperweight can be obtained within this time Mr Spark will contact Mr Wade and invitations will be extended to previous councillors and members of other village organisations.

Clerk is to ascertain from Hambleton District Council whether anything has been planned at a district level and extend our invitation to them.

Meeting open to the public 8.25pm

Meeting closed.

Approved:
Chairman