

TOLLERTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD IN THE MEMORIAL HALL, TOLLERTON
ON TUESDAY 7 APRIL 2009 AT 7.30PM**

PRESENT: Councillors: Mark Brown (Chairman), Jacqui McAlpine (Vice-Chairman), Gill Wadsworth, Roger Spark, Bob Simpson.
Clerk: Nigel Knapton.

1. **APOLOGIES** Councillor Sue Jackson.

2. **YOUTH VAN**

Youth workers NYCC Frances Lanigan and Henry Crew brought along the Youth Van. Councillors inspected the van and then Frances and Henry explained the purpose of the van and that it could be available to Tollerton one weekday evening per week. The van would be managed by the youth workers. Clare Yates a Field Development Worker for North Yorkshire Youth was also present. Clare is able to provide support to setup Youth Clubs and she explained what could be done in Tollerton. It was decided initially to write to NYCC and request the Youth Van one evening per week and then if there was enough interest contact Clare regarding setting up a youth club.

3. **MINUTES OF THE MEETING HELD ON 3 MARCH 2009**

Minutes previously circulated. Agreed and signed as a correct record.

4. **MATTERS ARISING FROM THE MINUTES**

4.1 NYCC Highways – Pot holes had been filled in on the main routes but still remained on South Back Lane and Hambleton View. An elderly resident had fallen off their bike due to a pot hole. The Clerk would contact NYCC Highways about the outstanding matters.

4.2 NYCC Highways – The water leak had stopped in South Back Lane. Councillors would keep a check to ensure it did not reappear.

4.3 Hambleton DC Lighting Survey – still nothing had been received about this matter despite the Clerk having contacted Hambleton DC several times.

4.4 Removed hedge in Ings View – Hambleton DC reported that the hedge had now been replanted.

4.5 Village Green seat – The Chairman had removed the broken seat and it was hoped that a new seat would be purchased soon thanks to the fundraising of the pub which had raised £80.

5. **PUBLIC FORUM**

The meeting was closed to allow members of the public to comment. No one wished to comment so the Council meeting was reopened.

6. **PLANNING APPLICATIONS FOR CONSIDERATION**

6.1 09/00857/CAT - Proposal for felling of willow tree at Manor Farm, South Back Lane, Tollerton for Hambleton DC. Wish to see **APPROVED**.

Approved Chairman

- 6.2 09/00491/FUL – Alterations to agricultural building to form a dwelling, gym and office to be used in connection with architectural business at Prospect Farm, Alne Road, Tollerton for Mr S Otterburn. Wish to see **REFUSED**.
- 6.3 09/00576/FUL – Demolition of existing farmhouse and construction of replacement farmhouse at Forest Farm, Tollerton for John R Coning & Sons. Wish to see **APPROVED**.

7. PLANNING DECISIONS AND APPEALS

- 7.1 09/00115/FUL – Alterations to windows, siting of solar panel and porch extension to existing dwelling at Autumn Barn, Fleetbanks, York Road, Tollerton for Mr & Mrs Bromberg – **APPROVED**.

8. ALLOTMENT INSPECTION & LETTING POLICY

The Chairman and Clerk had visited the allotment on Saturday and four plots were in need of additional cultivation. The Clerk had sent letters to the respective tenants and two had given up their tenancies. The next two people on the list had been offered the allotments and had accepted.

It was decided to give Tollerton residents priority on the waiting list. Two lists would be created and only when the Tollerton list was empty would residents of other parishes be offered allotments. This was to be implemented when the current list was cleared.

An initial deposit of £20 would be taken for new tenancies and would be returned at the end of the tenancy if the allotment was fully cultivated. If not the deposit would be spent putting the allotment right.

The allotments would be inspected twice a year in Spring and Autumn and reported at the next meeting.

9. NOTICE BOARD

Various designs of notice boards were discussed and it was decided to get quotes for a board made of wood, to go in the current location, that could take 6 x A4 pieces of paper, that had vandal proof glazing and was lockable. It would be for the use of the Parish Council only. The public notice board would also be tidied and old notices removed.

10. STANDING ORDERS, CODE OF CONDUCT AND COMPLAINTS PROCEDURE

A new set of Standing Orders, Code of Conduct and Complaints Procedure were adopted by the Council. These would be put up on the website so that everyone had access to them.

11. FINANCIAL MATTERS

- 11.1 Receipts and payments and bank balances were noted.
- 11.2 There were no payments to be made. A request had been made by the Tollerton Sports and Recreation Club to make the £500 contribution early but Council decided to wait until after the precept was paid as previously agreed.
- 11.3 The 2009/10 budget was considered.
- 11.4 A VAT refund of £419.66 had been received.

Approved Chairman

12. CORRESPONDENCE

HM Customs & Excise – VAT Refund, G Marston – signed contract and copy insurance, Arien – Notice Boards. YLCA – Membership Details, NYCC – footpath diversion, YLCA – White Rose Update, Hambleton DC – Stark Farm, Graham Adgo – handyman.

13. ANY OTHER MATTERS OF INFORMATION FROM COUNCILLORS

The Parish Plan Steering group reported that 217 questionnaires had been returned out of 400. 50 were from school age residents. 60 had responded to the prize draw. There had been a good response to the idea of a celebration of 100 years of the tree on the green. Ann Thompson was now analyzing the results.

The Clerk would write to Mr G Marston to go ahead with the trough planting.

A complaint had been received regarding the parking in Hambleton View for the Surgery. The Clerk to write to the surgery to ask them to encourage their patients to use the Church car park and to Highways about available options.

The Clerk to put a sign on the notice board with the details of Geoff Herbert, the Economic Development and Tourism Manager.

Forms were circulated for Councillors to complete to be added to the police ringmaster system.

Clerk to contact Hambleton DC – Streetscene to see whether rubbish can be cleared from Sidings Lane.

Clerk to contact NYCC – Highways about the damaged and missing millstone sign to see what could be done about replacing it.

The Chairman to contact Councillor Peter Sowray regarding the speeding in the village as it had been mentioned on 90% of the Parish Plan questionnaires.

14. DATE OF NEXT MEETING

The next meeting is to be on Tuesday 5 May 2009 at 7.30pm in the Memorial Hall.

The Meeting closed at 9.15pm.