

**TOLLERTON PARISH COUNCIL**

**MINUTES OF THE ANNUAL GENERAL MEETING HELD IN THE MEMORIAL HALL,  
TOLLERTON ON FRIDAY 20 MAY 2011 AT 7.30PM**

**PRESENT:** Councillors: Bob Simpson (Chairman), Gill Wadsworth, Roger Spark,  
Mark Brown and Paula Thompson.

Clerk: District Councillor Nigel Knapton.

**11/65 ELECTION OF CHAIRMAN**

Councillor Mark Brown was unanimously elected as Chairman.

**11/66 ELECTION OF VICE-CHAIRMAN**

Councillor Paula Thompson was unanimously elected as Vice-Chairman.

**11/67 DECLARATIONS OF OFFICE**

Declarations of office were duly signed by all Councillors and witnessed by the Clerk. Councillors Brown & Thompson declared interests in agenda item 11/72/h as friends of the applicant.

**11/68 APOLOGIES FOR ABSENCE & DECLARATIONS OF INTERESTS**

Apologies were received from County Councillor Sowray.

**11/69 MINUTES OF THE MEETING HELD ON 5 APRIL 2011**

Minutes previously circulated. Agreed and signed as a correct record.

**11/70 CLERK'S REPORT AND MATTERS ARISING FROM THE MINUTES**

- a. Two quotations had been received for the work to the cherry trees. It was agreed to accept the quotation from Yorkshire Stump Grinders for £270.
- b. Councillor Brown and the Clerk had inspected the allotments. Several plots were not satisfactory and letters had been sent to two tenants giving them two months to correct the situation. There was manure on the access road and the affected tenants had been written to. The northern boundary fence was in a poor state of repair and the clerk would obtain quotations for the repair. It was agreed the Clerk and Councillor Brown would amend the existing letting agreement in line with the best practice model without recourse to the Council.
- c. The payroll was now in operation and the clerk's contract of employment was to be reviewed by Councillor Thompson.
- d. The NYCC Highways had stated they would relocate the salt bin from the green when it was time for a refill. It was now agreed that the bin would be lifted and two paving stones put under it to prevent the grass from being damaged.
- e. Hambleton Streetscene had been in touch with Councillor Wadsworth regarding the July litter pick and Councillor Wadsworth would coordinate the litter pick.
- f. The donation to the Open Gardens of £100 was in the accounts for payment.
- g. A reply was still awaited from Broadacres Housing Association regarding their site visit to the land at Pinfold Terrace.
- h. Councillor Spark was still preparing the map of blocked gulleys and would forward to the Clerk on Monday.

Approved ..... Chairman

- i. Councillor Thompson would liaise with the Artsfest regarding the logo competition.
- j. A noticeboard had been made and installed at Kilburn for £450 for Kilburn Parish Council. The Clerk would photograph the board for consideration at the next meeting.
- k. Mrs Sue Jackson had asked whether the Parish Council wished her to continue with the Parish Website. This was agreed.

**11/71      PUBLIC FORUM**

It was noted that the grass cutting contractor was only cutting one bank near Windy Ridge. It was agreed that the Clerk would contact the contractor and enquire about this.

**11/72      PLANNING APPLICATIONS FOR CONSIDERATION**

- a. 11/00909/FUL – Proposed replacement garage at 33 Hambleton View, Tollerton for Mr P Mellor. **Wish to see APPROVED.**
- b. 11/00966/FUL – Formation of hard standing and construction of an agricultural building to provide staff facilities and plant room in connection with existing business at Fleet Bank Poultry Unit, Fleet Bank Lane, Tollerton for Mr Phil Mason. **Wish to see REFUSED. These facilities should be incorporated into the existing approved buildings as it would always have been a requirement for staff facilities to be provided.**
- c. 11/00967/FUL – Siting of a temporary mobile home to be used as an agricultural workers at Fleet Bank Poultry Unit, Fleet Bank Lane, Tollerton for Mr Phil Mason. **Wish to see REFUSED. The site should not be used for residential purposes.**
- d. 11/00754/OUT – Application to replace an extant outline planning permission in order to extend the time limit for implementation for an outline application for the construction of a dwelling and formation of new vehicular access at Firtree Cottage, Station Road, Tollerton for Mr C Hornby. **Wish to see REFUSED. The Parish Council wished to see the original application refused and has not changed its opinion.**
- e. 11/00665/FUL – Proposed porch extension and construction of double garage at The Granary, Tollerton Road, Tollerton for Mr Jan Bulinski. **Wish to see APPROVED.**
- f. 11/00796/REM – Reserved matters application for the construction of a dwelling at Firtree Cottage, Station Road, Tollerton for Mr & Mrs Colin Hornby. **Wish to see REFUSED. This dwelling would not be in keeping with the architectural landscape of the area.**
- g. 11/00778/OUT – Outline application to convert existing store into a dwelling at Westfield, Main Street, Tollerton for Mr & Mrs F Dyson. **Wish to see REFUSED. This dwelling would be outside the development plan DP8 area of the village.**
- h. Application to replace extant permission in order to extend the time limit for implementation of revised application for the construction of a detached dwelling at Badgers Rake, Newton Road, Tollerton for Mr & Mrs J McAlpine. **Wish to see APPROVED.**

**11/73      PLANNING DECISIONS AND APPEALS**

- a. 11/00138/FUL – Proposed replacement garage at 31 Hambleton View, Tollerton for Mr C Slater – **APPROVED.**
- b. 11/00148/FUL – Proposed replacement single storey extension at The Meads, Alne Road, Tollerton for Mr & Mrs John Kinnell – **APPROVED.**

- c. 11/00009/FUL – Construction of an agricultural storage building at Low Moor Farm, Northallerton for Mr J Thompson – **APPROVED.**
- d. 11/00306/FUL – Proposed alterations and extension to rear of existing dwelling at The Firs, Main Street, Tollerton for Mr D Batman – **APPROVED.**
- e. 11/00408/FUL – Proposed alterations to existing dwelling as amended by plan received by Hambleton District Council on 31 March 2011 at 1 Station Road, Tollerton for Mr & Mrs Goodwin – **APPROVED.**
- f. 11/00487/FUL – Proposed amendments to approved scheme 10/02687/FUL to incorporate first floor extension over approved extension at The Courtyard, Fleetbank Barns, Tollerton for Mr & Mrs I Guildford – **REFUSED.**
- g. 11/00546/FUL – Proposed replacement single storey garden room at 1 School Cottages, Main Street, Tollerton for Mr B Hardy – **APPROVED.**

**11/74      INSURANCE**

Three insurance quotations had been received and it was agreed to accept the quotation from Aviva Insurance for £549.36.

**11/75      CO-OPTION**

It was agreed the Clerk would put a poster on the notice board regarding the vacancy

**11/76      FINANCIAL MATTERS**

- a. Receipts and payments and bank balances were noted.
- b. Payments made were Triode Energy Ltd (Payroll licence & Stamps) £69.00, Nigel Knapton (Clerk's salary & expenses) £129.60, HMRC (PAYE) £26.40, Tollerton War Memorial Institute (Rent) £50.00, Fundraising for Tollerton (Donation) £100.00, Broker Network Ltd (Insurance) £549.36, Tollerton Sports & Recreation Club (Donation) £750.00.
- c. The annual accounting statements were approved.
- d. The annual governance statement was approved.
- e. It was agreed to pay for the Clerk's attendance at the SLCC Northern Conference of £65.00

**11/77      CORRESPONDENCE**

A list of correspondence since the last meeting was noted and is attached.

**11/78      REPORTS FROM COUNTY COUNCILLOR**

County Councillor Sowray was not present.

**11/79      REPORT FROM DISTRICT COUNCILLOR**

District Councillor Nigel Knapton reported that he was undertaking all the training courses at Hambleton DC after his recent election. He had been appointed to the Licencing Committee and as Vice-Chairman to the Scrutiny 2 Committee. He had visited Aldwark Parish Council at their last meeting and had put Sue Jackson in contact with her website counterpart at Aldwark so they could liaise on events put on the webistes.

**11/80      REPORTS FROM PARISH COUNCILLORS**

There had been speed checks in the village. Nothing yet had been received from the Safety Partnership. The officer had said there was a form available so that checks would be undertaken every fortnight. The Clerk would contact Easingwold Police.

Carriageway resurfacing work would be undertaken in Hambleton View on 31 May 2011.

Chickens had been killed and put through the letterbox at Windy Ridge. The police were investigating.

Whilst walking the public footpath connecting Station Road (grid ref 516 647) and Intake Lane (grid ref 520 651) a councillor was challenged moderately aggressively by an agricultural worker and accused of trespass as 'no right of way existed'. Similar challenges were thought to have been made to other walkers in the past. This particular footpath, although reasonably well-used, is not clearly signposted, maintained or restored following sewing or ploughing there is no obvious path through the crop in one field and one stile is becoming difficult to cross due to hedge growth. It was agreed the Clerk would contact the Rights of Way Officer in regard to this matter.

**11/81      MATTERS FOR INCLUSION ON NEXT AGENDA**

Co-option of Councillor.

**11/82      DATE OF NEXT MEETING**

The next meeting is to be on Tuesday 5 July 2011 at 7.30pm in the Memorial Hall. There would be no meeting in June.

**The meeting closed at 9.50pm**

## Correspondence Received

04/04/2011	Hambleton DC	Referendum, District Ward and Parish Elections
07/04/2011	Hambleton DC	Planning Decision
08/04/2011	Hambleton DC	Planning Decision
13/04/2011	Hambleton DC	Notice of Decision
13/04/2011	Hambleton DC	Planning Application 11/00665/FUL
13/04/2011	Hambleton DC	Planning Application 11/00754/OUT
15/04/2011	Hambleton DC	Planning Application 11/00796/REM
18/04/2011	Hambleton DC	Planning Application 11/00778/OUT
21/04/2011	Hambleton DC	Precept Receipt
26/04/2011	Hambleton DC	Standards Committee Representatives
30/04/2011	RAY	CountryAir
30/04/2011	Hambleton DC	Notice of Decision
06/05/2011	Tollerton War Memorial Institute	Invoice
07/05/2011	Zurich Insurance	Quote
10/05/2011	NYCC	Reduced opening hours of household waste
10/05/2011	Hambleton DC	Planning Application 11/00909/FUL
11/05/2011	Hambleton DC	Declaration of Interests
12/05/2011	Clerks & Councils Direct	Magazine
13/05/2011	Hambleton DC	Notice of Decision
13/05/2011	Hambleton DC	Notice of Decision
13/05/2011	Hambleton DC	Planning Application 11/00967/FUL
13/05/2011	Hambleton DC	Planning Application 11/00966/FUL

Approved ..... Chairman