

**TOLLERTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD IN THE MEMORIAL HALL,  
TOLLERTON ON TUESDAY 2 AUGUST 2011 AT 7.30PM**

**PRESENT:** Councillors: Mark Brown (Chairman), Gill Wadsworth, Roger Spark and Paula Thompson.

Clerk: District Councillor Nigel Knapton.

**11/102 APOLOGIES FOR ABSENCE & DECLARATIONS OF INTERESTS**

There were no apologies.

**11/103 MINUTES OF THE MEETING HELD ON 5 JULY 2011**

Minutes previously circulated. Agreed and signed as a correct record.

**11/104 CLERK'S REPORT AND MATTERS ARISING FROM THE MINUTES**

- a. The Internal Auditor had sent thanks for the Book Token.
- b. The potholes and gulleys had been cleaned by NYCC Highways as per the maps submitted last month. There was an additional pot hole on Chapel Lane near the sub-station this had been caused by the rain storm. Clerk to report to NYCC Highways.
- c. A letter had been received from the Safety Partnership regarding the speeding on Newton Road and they would contact again when a logger was available.
- d. Councillor Brown and the Clerk had carried out another allotment inspection on the two tenants allotments causing concern. A letter had been received from one tenant explaining their planting and plans but the allotment on the main site had still not been cultivated and it was agreed the Clerk terminate their lease as they had had repeated warnings.
- e. A letter had been received from Hambleton DC explaining the solar panels installed at Long Acres were permitted development.
- f. The allotment fence had been repaired and A & S Corner had rendered their account.
- g. The draft Clerk's employment contract was discussed and the final draft would now be produced. The Clerk to circulate the insurance schedule for information.

**11/105 PUBLIC FORUM**

It was reported that trees were obscuring the sight lines when heading north onto the A19 from Warehills Lane. The Clerk to report to NYCC Highways.

**11/106 PLANNING APPLICATIONS FOR CONSIDERATION**

- a. 11/01424/FUL – Construction of a general purpose agricultural building for the accommodation of livestock at OS Filed 2062, Moorlands Lane, Tollerton for Mr G J Eagle. **Wish to see APPROVED.**

Approved ..... Chairman

**11/107 PLANNING DECISIONS AND APPEALS**

- a. 11/00966/FUL – Formation of hard standing and construction of an agricultural building to provide staff facilities and plant room in connection with existing business at Fleet Bank Poltry Unit, Fleet Bank Lane, Tollerton for Mr Phil Mason – **APPROVED.**
- b. 11/00909/FUL – Proposed replacement garage at 33 Hambleton View, Tollerton for Mr P Mellor – **APPROVED.**
- c. 11/00778/OUT – Outline application to convert store into a dwelling at Westfield, Main Street, Tollerton for Mr & Mrs F Dyson – **REFUSED.**
- d. 11/00665/FUL – Proposed porch extension and construction of double garage at The Granary, Tollerton Road, Tollerton for Mr Jan Bulinski – **APPROVED.**
- e. 11/00983/FUL – Application to replace extant permission in order to extend the time limit for implementation of revised application for the construction of a detached dwelling at Badgers Rake, Newton Road, Tollerton for Mr & Mrs J McAlpine – **APPROVED.**
- f. 11/00796/REM – Reserved matters application for the construction of a dwelling at Firtree Cottage, Station Road, Tollerton for Mr & Mrs Colin Hornby – **APPROVED.**

**11/108 CO-OPTION**

Following an application letter to the Clerk, Peter Hope was unanimously co-opted onto the Council. The Clerk would write to him with details of the next meeting.

**11/109 TOLLERTON SPORTS & RECREATION CLUB**

It was agreed not to match fund at this time and that it be suggested that the Artsfest be approached for funding.

**11/110 POLICY REVIEW**

The existing policies were reviewed and re-adopted. The new data protection policy was adopted.

**11/111 PUBLIC OPEN SPACE, SPORT & RECREATION ACTION PLANS**

It was agreed to defer this item until the September meeting as there had been no volunteers as yet to form a working party.

**11/112 PARISH COUNCILLOR'S GUIDE**

It was agreed that the Council would not buy a copy of the guide for Councillor's use but they could borrow the Clerk's copy.

**11/113 NOTICEBOARD**

It was agreed that Councillor Brown would approach the Artsfest committee to enquire about funding for a general village noticeboard to be located at the hall and that the Clerk obtain a quote from Mr P Pennock of Kilburn for a replacement Parish Council noticeboard. This should be A1 in size with a suitable margin.

**11/114 FINANCIAL MATTERS**

- a. Receipts and payments, bank balances and budget vs. actual were all noted.
- b. A list of the payments authorised is attached.
- c. A transfer of £420 from a section 106 account to the current account was authorised in respect of Ings Way grass cutting for the last three years.

**11/115 CORRESPONDENCE**

A list of correspondence since the last meeting was noted and is attached.

**11/116 REPORTS FROM COUNTY COUNCILLOR**

County Councillor Sowray was not present.

**11/117 REPORT FROM DISTRICT COUNCILLOR**

District Councillor Nigel Knapton reported that at the Area Forum an NYCC Officer reported that they were seeking a reduction in the height of the landfill site of 6 metres, the clearing of the public footpath and the removal of the damage to hedgerows. Their ecologist had found no evidence of leachate damaging the flora and fauna. If these matters were not addressed a court hearing was scheduled for September where NYCC would prosecute the site owner.

At the villages forum many litter picks were reported and Councillor Knapton had highlighted the Tollerton one. Hambleton DC had given a grant to the forum for projects in the villages and it would be worth attending the next meeting with project ideas.

**11/118 REPORTS FROM PARISH COUNCILLORS**

The footpaths and bridleways to the North and East were overgrown. Clerk to contact the NYCC Rights of Way officer.

The playground inspection report had highlighted a problem with bottles and cigarette packets been left on the table. Some bottles were broken. The report would be sent to David Russen.

A councillor from Huby wished to come and observe a meeting.

A resident allowing their dogs to foul the pavements had been identified. Clerk to contact Streetscene with the information.

The trough had been planted and photographs taken to show at school next term.

**11/119 MATTERS FOR INCLUSION ON NEXT AGENDA**

Clerk's employment contract.

Public Open Space plan.

**11/120 DATE OF NEXT MEETING**

The next meeting is to be on Tuesday 6 September 2011 at 7.30pm in the Memorial Hall.

**The meeting closed at 9.02pm**

Approved ..... Chairman

## Correspondence

24/07/2011	Rural Action Yorkshire	Membership & CountryAir
06/07/2011	Hambleton DC	Solar installation at Long Acres House
07/07/2011	SLCC	Statement
07/07/2011	Hambleton DC	Planning decision 11/00778/OUT
07/07/2011	Hambleton DC	Planning decision 11/00665/FUL
07/07/2011	Hambleton DC	Planning decision 11/00983/FUL
07/07/2011	Hambleton DC	Planning decision 11/00796/REM
07/07/2011	HSBC	Bank Statement
07/07/2011	National Book Tokens	Order confirmation
07/07/2011	Amazon	Notebooks
09/07/2011	Soveriegn	Play equipment letter
11/07/2011	Hambleton DC	Planning decision 11/00909/FUL
11/07/2011	Hambleton DC	Planning application 11/01424/FUL
11/07/2011	Hambleton & Richmondhire Physical & Sensory	Leaflets
11/07/2011	Hambleton DC	Planing decision 11/00966/FUL
13/07/2011	Hambleton Community Safety Partnership	Speeding Concern - Newton Road
16/07/2011	Scottish Widows Bank	Statement
17/07/2011	Councillor Brown	Parish Councillors Guide
17/07/2011	Ian McCart - Internal Auditor	Thank you for book token
20/07/2011	Allotment tenant	Allotment inspection
20/07/2011	NYCC Highways	Potholes & blocked gulleys
20/07/2011	Glasdon	Catalogue

## Payments

Chq No	Date	Payee	Details	Amount £
100372	24/07/2011	Nigel Knapton	Notebooks & Book Token for Auditor	£45.94
100373	24/07/2011	Nigel Knapton	Salary & Expenses	£129.60
100374	24/07/2011	HMRC	PAYE	£26.40
100375	24/07/2011	A & S Corner	Allotment Fencing	£108.96

Approved ..... Chairman