

TOLLERTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD IN TOLLERTON MEMORIAL HALL,
TOLLERTON ON TUESDAY 4th October 2016 at 7.30PM**

PRESENT: Councillors: Paula Thompson (Chairman), Bob Simpson, Peter Hope, .Ian Jackson, Peter Coles and Frances Bainbridge from Hambleton DC)

Clerk: Sandra Windross

3 members of the public were also present.

Public Forum

A Parishioner asked why Lynn Dawson's planning application was not mentioned on the Agenda as she understood this application has been granted. The Chairman advised we had not received notification of this from Hambleton District Council.

16/01 APOLOGIES FOR ABSENCE

Apologies received from Cllr Spark and Cllr Walker

16/02 DECLARATIONS OF INTEREST

None to declare.

16/03 TO AGREE THE MINUTES OF THE MEETING HELD ON 6th September 2016

The Minutes were approved by all Councillors and these were signed as a true record.

16/04 MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING

The Clerk advised that Gary Marston has revised his quote for the additional grasscutting we had requested this was now £90.00 plus VAT. It was resolved to accept his quote and ask him to do the additional grasscutting.

16/05 UPDATING PARISH PLAN

The Chairman welcomed Peter Cole from Hambleton District Council who gave the following advice on updating the Parish Plan produced in 2010. There are different routes we can go down to update the Parish Plan as things have moved on since 2010. A Parish Plan is about community planning and finding out what our community actually wants. The most recent Parish Plan produced with the assistance of Hambleton District Council was Sessay Parish Council who undertook a community plan and produced a beautiful document the secret is how it is used a Parish Plan and it is not all about how attractive it is. Once a Parish Plan is in place it should be discussed as a review at every meeting. What is the reason for doing a parish plan - it gives evidence of need ie it can be for improvements for seating, lighting, broadband etc mobile phone signal, you find out what is important to our community. A questionnaire is put to the village to get evidence which is analysed including the feedback it takes approx 6 months to finalise. Funding can be found to assist with questionnaires however not the printing of the document. Stillington Parish Council did their Parish Plan in 2013 they divided their questionnaires up into 3 sections one for all residents, one for businesses and one for children get very different answers. Usually you come out with 4 or 5 different themes where we go, housing, playground, transport more further development of village hall/church life.

Approved Chairman

Frances Bainbridge can give us help to prepare questionnaires. she can sort out all the support the District Council can help with but can't assist with printing costs. Frances will produce posters to help promote it or you can hold an event to get peoples interest or put the questionnaires online. The starting point is to find topics develop questions, summarise it and then produce questionnaires remembering the Community Plan document is it to improve the quality of life for people in the village. If it is issues for land use then it is a different level. It is sometimes a good idea to have a separate group who independently will find questions it is also a good idea to have look at what was asked last time, if it not seen as a parish council led project not something the Parish Council are imposing on the community. Cllr Jackson asked what are the percentage for responses to the questionnaires. The response varies but it is usually advisable to hve an incentive to return questionnaires in the form of possibly a meal voucher for a local pub or something along those lines. A good response rate is 30 to 40%. In Tollerton there are 432 residential properties and some commercial properties. Cllr Jackson advised the Parish Council has just put out a questionnaire which had 280 response already know 54% of the village do not want any further development in the village. Mr Cole advised if we are seeking an ability to influence future planning that affects the village then we should consider a Neighbourhood Plan not a Parish Plan. We need to distinguish between the two if it is purely housing then a Parish Plan is not the way to go, we need to go down a Neighbourhood Plan route looking specifically at housing and land use need to look at the Local Wide District Council plan then drive a neighbourhood plan. A Parish Plan is less emotive. A Parsh plan won't have any effect on housing, it is to improve the appearance of the village a Parish plan is not a legal binding document. Mr Cole advised on the 17th November there is a Parish Liaison meeting and there will be a presentation on community housing, planning officers coming to that meeting to address questions. Grants are available for a neighbourhood plan but you can't combine then.

16/06 REPORTS FROM COUNTY COUNCILLOR

None Present

16/07 REPORT FROM DISTRICT COUNCILLOR

None present

16/08 ALLOTMENTS

Cllr Jackson brief the Council on the quote from FFT Lumber he had met with Charles Newland who was very pleasant took the plan went off and measured everthing the quotation is to provide for 7 allotments across the dry area still leave a metre for access to hedge Charles Newland said just do rabbit fencing round the dividing fencing and providing the gates for each allotment area plus the allotment area no quote for anything added to the parking area hardcore would be extra £2835.00 plus vat to do the orchard area with just ordinary fencing £670.00 plus Vat. Andrew Corner has given price per metre £1768.00 plus VAT doesn't include an allowance for gates in 7 allotments and the posts to do that. The Quotes are not like for like. Mr Cole advised there may be some funding available through grants at HDC which he will look into for us. It was agreed to wait to see if there is any funding available before making a decision on the fencing.

16/09 PLANNING MATTERS

9.1 To consider the following planning application:

Application no. 16/02013/OUT outline permission at land off Forge Lane, Tollerton for Daniel Gath Homes Ltd & Tollerton Surgery

Approved Chairman

Cllr Jackson had counted all the results of the questionnaire circulated to all houses in the village. The outcome is 54.31% against any future planning in Tollerton 46.69% didn't reject the idea. The majority of the Parish do not wish any further development and made comments very strongly of that. Three Councillors felt we are here to represent the people of the parish and there by majority it was agreed to propose the development is refused.

9.2 The following planning matters were granted/refused

16/01612/OUT outline application with all matters reserved for the demolition of office/warehouse building and construction of four dwellings for N.R. Thompson and N.C. Thompson Approved

16/01347/FUL extension to create an ancillary annex and creation of a new two storey dwelling on hard surfacing to the northeast with vehicular access via the neighbouring private drive together with associated works at The Coft South Back Lane Tollerton for Mrs M. Hardy refused. Mrs Hardy was present at the meeting and advised the private driveway is her driveway she owns it.

16/10 SPEEDING CONCERN

There was no update regarding the recent speed checks. The Clerk was asked to chase this information.

16/11 FENCING/BARRIERS AT THE VILLAGE GREEN TO PROTECT THE GREEN

Cllr Hope advised he will be in touch with Easingwold Council Clerk and hopefully the information will be available for the next meeting.

16/12 CLERK' S REPORT

The clerk reported that the External auditors had contacted her by telephone raising concerns of the level of funds held by the Parish Council and this should be considered when next setting the precept level. They had also noted we are holding the insurance funds in our current account. Cllrs advised the clerk that we are holding S106 monies from the development in the village that can only be used after at least 10 years has passed and can only be used for recreational purposes not for anything else.

16/13 FINANCIAL MATTERS

- a. Receipts and payments, bank balances and budget vs. actual were all noted.
- b. A list of the payments authorised is attached

16/14 CORRESPONDENCE

A list of correspondence since the last meeting was noted and is attached.

16/15 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING

Cllr Hope asked if we could have a list of accredited contractors we can call upon for minor works in the village.

Cllr Hope advised he had been in touch with Richard Padget of Thorpe Trees regarding the replacement trees he is hoping to meet on site to get a firm quotation from him.

Approved Chairman

Items for next Agenda, the Parish Plan and siting of the dog bag dispensers.

16/16 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Tuesday 1st November 2016 at 7.30pm. The meeting closed at 20.27.

Correspondence

30/09/16	G. Marston Garden & Fencing Services	Invoice for grasscutting
21/09/16	Hambleton District Council	Planning applicate 16/02012/FUL
17/09/16	Fletcher Pest Control	Invoice for Pest Control
19/09/16	Hambleton District Council	Grant of Planning 16/01612/OUT
26/09/16	GH Smith	Invoice
19/05/16	Hambleton District Council	Grant of Planning 16/00673/MRC
20/09/16	HSBC	Bank Statements
03/10/16	RosPA	Invoice
03/10/16	PKF Littlejohn	Report on Annual Return

Payments

03/10/16	ROSPA	Annual Inspection	£105.00
			£72.00
26/09/16	GH Smith	Printing costs	
17/09/16	Fletcher Pest Control	Pest Control	£46.80
30/09/16	G Marston	Grass cutting	£204.00
04/10/16	S Windross	Salary and Expenses	£126.00
04/10/16	HMRC	PAYE	£113.72

Approved Chairman