

**TOLLERTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD IN THE MEMORIAL HALL,  
TOLLERTON ON TUESDAY 7 FEBRUARY 2012 AT 7.30PM**

**PRESENT:** Councillors: Mark Brown (Chairman), Paula Thompson (Vice-chairman), Gill Wadsworth, Bob Simpson, Roger Spark and Peter Hope.

Clerk: District Councillor Nigel Knapton.

**12/17 APOLOGIES FOR ABSENCE & DECLARATIONS OF INTERESTS**

There were no apologies. Councillor Thompson declared an interest in 12/21/a as a friend of the applicant.

**12/18 MINUTES OF THE MEETING HELD ON 3 JANUARY 2012**

Minutes previously circulated. These were accepted and signed as a correct record with one amendment.

**12/19 CLERK'S REPORT AND MATTERS ARISING FROM THE MINUTES**

- a. Tennis Court Lane pot holes had not been repaired and the road surface was now in a very poor state. NYCC Highways had said the work should have been done by 27 January 2012. Cars had to drive on the verge. Clerk to contact NYCC Highways and also suggest a warning sign until repairs are made.
- b. All allotments were let and all rents had been received.
- c. The old street light columns had been removed from Church Close. Clerk to report a faulty new column nearest the main road.
- d. The Speed Matrix sign had been in the village for four days. Councillors were not impressed by its operation. Clerk to ask the Safety Partnership if they collected any data and also to arrange the promised site visit.
- e. The public house was unable to store the proposed grit spreader. It was agreed to leave purchase until October 2012 and bring the budgeted amount forward. Also to purchase a combination lock and wire to allow it to be locked up at the Village Hall.
- f. No literature had been received from Street Scene regarding dog fouling. Clerk to chase up.
- g. Street Scene were now again emptying the Village Hall bin.
- h. The Public Open Space & Recreation Action Plan had been submitted to Hambleton DC for adoption.
- i. The NYCC Highways & Transportation Survey had not yet circulated to all Councillors. This would be put on next month's agenda.

**12/20 PUBLIC FORUM**

There was one member of the public present and various ideas for the Jubilee were discussed.

**12/21 PLANNING APPLICATIONS FOR CONSIDERATION**

- a. 12/00187/FUL – Single storey extension to existing domestic annex at Westfield, Main Street, Tollerton for Mr & Mrs M Ellis. **Wish to see APPROVED.**

Approved ..... Chairman

**12/22**      **HAMBLETON DC - PLANNING DECISIONS AND APPEALS**

- a. 11/02579/FUL – Proposed extension to existing dwelling as amended by plans received by Hambleton District Council on 28 November 2011 at 5 Station Road, Tollerton for Dr & Mrs S Gray – **APPROVED.**
- b. 11/00778/OUT– Rear of Westfield, South back Lane, Tollerton – **DISMISSED.**
- c. 11/01841/FUL – Alterations to existing agricultural building to form an agricultural engineers/vehicle workshop, formation of hardstanding and a new vehicular access at Agricultural Building, Back Lane for Mr Peter Chapman. **Withdrawn.**

**12/23**      **ALLOTMENT RENTS**

It was agreed that the allotment rent for 2012/13 will be £16 in order to break even. Chairman to write to all allotment holders. Clerk to draft letter.

**12/24**      **GRASS CUTTING CONTRACT**

Following the receipt of three completed grass cutting tenders it was agreed to appoint Gary Marston as the Council grass cutting contractor for the next three years subject to receiving appropriate insurance documents.

**12/25**      **THE OLD WAY**

It was agreed the Clerk should confirm the ownership of the Old Way with the Land Registry and let the member of the public concerned know the situation.

**12/26**      **RECYCLING**

Following a complaint from a member of the public regarding the state of the cardboard recycling It was agreed that Councillor Thompson would ask the pub to monitor the situation and report any problems to the Clerk.

**12/27**      **TOLLERTON SURGERY**

The letter from Linton-on-Ouse Parish Council to Tollerton Surgery regarding the appointments system was noted.

**12/28**      **DIAMOND JUBILEE**

It was reported that the village hall committee were hoping to hold an event to celebrate the Jubilee.

It was agreed the Clerk should contact Aldwark Area PC and Aine PC to explore the idea of booking a photographer with a high level camera to photograph the residents of each village. It was agreed that the Clerk contact Wayne Hardy to get a quote for a weather vane featuring the village green tree to be put on top of the village hall.

It was agreed that the Clerk contact D-Tail Plants to ascertain the cost of five trees to be planted on the Sports Field (possibly Hornbeam) with a suitable plaque. Also to contact the Sports & Recreation Committee to ask permission.

**12/29**      **CLERK'S PENSION**

The North Yorkshire Pension scheme has replied that the cost of calculating how much the Council's contribution to the fund would have to be paid by the Council. This would cost £1,000. Therefore it was agreed that the Clerk find the details of an alternative private pension scheme and also the cost of a gratuity and put on next month's agenda.

Approved ..... Chairman

**12/30**      **HEALTH & SAFETY**

Councillor Hope had undertaken a Health & Safety survey of the Clerk's workspace. It was agreed that a fire extinguisher and first aid kit were required and the Clerk would contact the other Parish Council's he works for to see if they would share the cost. A list of emergency contact numbers was also required.

**12/31**      **FINANCIAL MATTERS**

- a. Receipts and payments, bank balances and budget vs. actual were all noted.
- b. A list of the payments authorised is attached.
- c. It was agreed to include the cost of the salt spreader in the 2012/13 budget.

**12/32**      **CORRESPONDENCE**

A list of correspondence since the last meeting was noted and is attached.

**12/33**      **REPORTS FROM COUNTY COUNCILLOR**

County Councillor Sowray was not present.

**12/34**      **REPORT FROM DISTRICT COUNCILLOR**

Councillor Knapton reported that the Scrutiny Committee 2 had nearly completed their scrutiny of partnerships and had received a presentation from the Community Safety Partnership.

**12/35**      **REPORTS FROM PARISH COUNCILLORS**

David Batman had contact the Chairman regarding the Parish Plan and stated that there were insufficient members of the steering group to carry out an update survey door to door so it was agreed the survey may be undertaken at the Jubilee or the Parish Meeting.

**12/36**      **MATTERS FOR INCLUSION ON NEXT AGENDA**

Clerk's pension.  
The NYCC Highways & Transportation Survey.  
Children's Christmas Party Fund.

**12/37**      **DATE OF NEXT MEETING**

The next meeting is to be on Tuesday 6 March 2012 at 7.30pm in the Memorial Hall.

**The meeting closed at 9.10pm**

## Correspondence

05/01/2012	Peter Pennock	Notice board invoice
05/01/2012	HSBC plc	Bank statement
07/01/2012	Clerks & Councils Direct	Magazine
09/01/2012	North Yorkshire Pension Fund	Pension enquiry
10/01/2012	RoSPA	Playground inspections
12/01/2012	Member of the Public	The Old Way - Foul Water
12/01/2012	RuralActionYorkshire	Community Led Planning Training
14/01/2012	G Marston	Grass cutting tender reply
17/01/2012	Barry Dawson	Grass cutting tender reply
17/01/2012	NYCC Highways	Tennis Court Lane pothole
24/01/2012	Glasdon	Catalogue
24/01/2012	Hambleton DC	Planning Decision
25/01/2012	Hambleton DC	Street naming and numbering - New Property
25/01/2012	Hambleton DC	Review of District Council Electoral Arrangements
25/01/2012	HSBC plc	Bank Statements
26/01/2012	Hambleton, Richmondshire and Whitby NHS	Friarage Hospital, Northallerton
30/01/2012	Councillor Hope	Risk Assessment
30/01/2012	CE & CM Walker	Grass cutting tender reply
31/01/2012	Atlas Green Ltd	Grass cutting tender reply

## Payments

406	31/01/2012	P Pennock	Notice Board
407	31/01/2012	Triode Energy Ltd	Toner & Push Pins
408	31/01/2012	Nigel Knapton	Salary & Expenses
409	31/01/2012	HMRC	PAYE