

**TOLLERTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD IN ST MICHAEL'S CHURCH,  
TOLLERTON ON TUESDAY 6 NOVEMBER 2013 AT 7.30PM**

**PRESENT:** Councillors: Paula Thompson (Chairman), Bob Simpson, Peter Hope, Roger Spark, Mark Brown.

Clerk: District Councillor Nigel Knapton.

2 members of the public were present.

**13/131 APOLOGIES FOR ABSENCE & DECLARATIONS OF INTERESTS**

There were apologies from Councillor Wadsworth. There were no declarations of interest.

**13/132 MINUTES OF THE MEETINGS HELD ON 17 SEPTEMBER 2013**

Minutes previously circulated. These were accepted and signed as a correct record.

**13/133 PUBLIC FORUM**

Concern was expressed regarding the matter of a residents parking scheme. The Clerk read the response from NYCC Highways saying that Hambleton View did not meet the criteria for a scheme. The problems of inappropriate parking and damage to the roadway by visitors and deliveries to the surgery was highlighted by two residents and it was agreed the Clerk write to NYCC Highways highlighting these concerns. It was also confirmed that no planning application had been made by the surgery at this time for a new surgery / health centre.

**13/134 CLERK'S REPORT AND MATTERS ARISING FROM THE MINUTES**

- a. There was a further report of a new caravan opposite the Station Inn and two people had been seen carrying a cooking pot to it. Clerk to report to Hambleton DC.
- b. As no owner could be established for the land at Warehills Bridge where rubble had been fly tipped the Council would not pursue the matter further.
- c. A quote for the new allotment scheme fencing had been received and about £3,000 would be required. It was agreed the Clerk contact Hambleton DC and see if any s106 monies could be released for the project.
- d. Unfortunately the overgrown hedge reported last month was not Oak Dean. The correct property would be identified and reported to NYCC Highways.
- e. The Sports & Recreation Committee had informed Hambleton DC that their car park was not a suitable location for a recycling centre.
- f. NYCC Highways had replied that Hambleton View did not meet the criteria for a residents parking scheme.
- g. PCSO Kim Laws had visited the village and observed the problem of parking on pavements. She suggested signs be put up by the village hall in the first instance.
- h. A copy of the housing needs survey form had been received from Hambleton DC. It was agreed that a survey was not required for at least a couple of years.
- i. The millstone had now been further damaged by the electric company. It was agreed the Clerk obtain prices for a suitable replacement in brick.
- j. The Sports & Recreation Committee had informed Hambleton DC that their car park was not a suitable location for a recycling centre.
- k. The broken manhole cover outside White House Farm had been reported to NYCC Highways.

Approved ..... Chairman

**13/135 PLANNING APPLICATIONS FOR CONSIDERATION**

- a. 13/02123/FUL - Extension to existing pond, formation of a car park, islands to be removed from existing pond and engineering works to form a clay bund at Brickyard Farm, Tollerton for Mr & Mrs G Moore. **No objections.**
- b. 13/01975/FUL - Siting of a residential caravan to be used as ancillary accommodation to the main dwelling at Brickyard Farm, Tollerton for Mr D Moore. **No objections.**

**13/136 HAMBLETON DC - PLANNING DECISIONS AND APPEALS**

- a. 13/01534/CAT – Proposed work to copper beech tree at The Lodge, Alne Road, Tollerton for Mr John Bolton. **Granted.**

**13/137 SCOUTS COMMUNITY SERVICE**

The Kyle Valley Scouts had undertaken a pot hole survey of the whole village and presented their findings. These would be forwarded by the Council to NYCC Highways. The Chairman thanked the scouts for their hard work in producing the very useful report.

**13/138 PLAY EQUIPMENT REPORT**

The report from RoSPA Play Safety was noted.

**13/139 SPORTS & RECREATION**

It was agreed that the grant of £1,500 be released subject to checking that the first half yearly payment of £750 in May had not been made.

**13/140 PUBLIC NOTICE BOARD**

Further to a concern expressed by a member of the public it was agreed that the public notice board needed maintenance. The Chairman would contact Thompsons to see if a suitable board could be obtained.

**13/141 PARISH LIAISON MEETING**

The inaugural Parish Liaison meeting at Hambleton DC tomorrow was noted. Unfortunately no members would be able to attend.

**13/142 BUDGET & PRECEPT**

The budget for 2014/15 was adopted and it was agreed that the 2014/15 precept be £8,500 the same as last year.

**13/143 FINANCIAL MATTERS**

- a. Receipts and payments, bank balances and budget vs. actual were all noted.
- b. A list of the payments authorised is attached.
- c. The report from the external auditor was noted.

**13/144 CORRESPONDENCE**

A list of correspondence since the last meeting was noted and is attached.

**13/145 REPORTS FROM COUNTY COUNCILLOR**

County Councillor Sowray was not present.

**13/146 REPORT FROM DISTRICT COUNCILLOR**

Councillor Knapton reported that the first parish liaison meeting would take place tomorrow night and it was hoped that this would help both the Parishes and the District Council.

**13/147     REPORTS FROM PARISH COUNCILLORS**

There was still someone living in the Blue Barn on South Back Lane.

The dog waste bin had still not been fitted in Tennis Court Lane. The Clerk would chase this up.

Councillor Brown reported that he would be standing down from the Council after the next meeting as he would be taking on additional work responsibilities.

**13/148     MATTERS FOR INCLUSION ON NEXT AGENDA**

None.

**13/149     DATE OF NEXT MEETING**

The next full council meeting will be held on Tuesday 3 December 2013 at 7.30pm at the Church.

**The meeting closed at 9.01pm**

## Payments

06/11/2013	Nigel Knapton	Stamps	£50.00
06/11/2013	Fletcher Pest Control	Pest control	£108.72
06/11/2013	Rural Action Yorkshire	Subscription	£35.00
06/11/2013	PFK Littlejohn	External audit fee	£120.00
06/11/2013	Playsafety Ltd	Play equipment inspection	£96.00
06/11/2013	G Marston	Grass cutting	£177.60
06/11/2013	Hambleton DC	Parish Poll	£463.61
06/11/2013	Nigel Knapton	Salary & Expenses	£271.00
06/11/2013	HMRC	PAYE	£53.60
06/11/2013	G Marston	Grass cutting	£151.20
06/11/2013	Tollerton Sports & Recreation	Grant	£1,500.00

## Correspondence

17/08/2013	Hambleton DC	Planning application 13/01534/CAT
16/09/2013	Clerks & Councils Direct	Magazine
16/09/2013	A&S Corner	Allotment quote
20/09/2013	North Yorkshire Police	Parking
20/09/2013	Rural Action Yorkshire	Annual Report
26/09/2013	G Marston	Grasscutting invoice
26/09/2013	Playsafety Ltd	Invoice
26/09/2013	North Yorkshire County Council	Salt bin notice
27/09/2013	Hambleton DC	Precept remittance advice
29/09/2013	North Yorkshire Police	Parking
01/10/2013	Tollerton Sports & Recreation	Grant
02/10/2013	Post Office Ltd	Stamps
03/10/2013	Ordnance Survey	PSMA
06/10/2013	HSBC	Bank statement
07/10/2013	North Yorkshire County Council	Hedge at Oak Dean
07/10/2013	North Yorkshire County Council	Flytipping
09/10/2013	Member of the Public	Noticeboard
10/10/2013	Hambleton DC	Planning application upate
11/10/2013	North Yorkshire County Council	Residents Parking scheme
13/10/2013	Hambleton DC	Inaugural Parish Liaison Meeting
13/10/2013	Scottish Widows	Bank statement
13/10/2013	Fletcher Pest Control	Invoice
13/10/2013	HSBC	Bank statement
19/10/2013	Hambleton DC	Planning application 13/02123/FUL
19/10/2013	Hambleton DC	Planning application 13/01975/FUL
19/10/2013	Rural Action Yorkshire	CountryAir
19/10/2013	North Yorkshire County Council	Household recycling poster
19/10/2013	Hambleton DC	Parish Precept
19/10/2013	G Marton	Invoice
19/10/2013	PFK Littlejohn LLP	External audit report
19/10/2013	Hambleton DC	Council tax reduction invoice
19/10/2013	Scouts	Community Service Badge

Approved ..... Chairman

19/10/2013	Hambleton DC	Planning decision 13/01534/CAT
19/10/2013	Member of the Public	Letter regarding application 13/01505/FUL
19/10/2013	Healthwatch North Yorkshire	Poster and leaflets
22/10/2013	North Yorkshire County Council	Road closure
22/10/2013	PFK Littlejohn LLP	External auditor invoice
23/10/2013	Hambleton & Richmondshire Safety Partnership	Speeding concern
23/10/2013	Hambleton DC	Housing needs survey
25/10/2013	North Yorkshire County Council	Broken manhole cover
25/10/2013	Tollerton Sports & Recreation	Recycling
27/10/2013	Hambleton DC	Update
27/10/2013	Playsafety Ltd	Report

Approved ..... Chairman