

TOLLERTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD IN TOLLERTON MEMORIAL HALL,
TOLLERTON ON TUESDAY 4 JULY 2017 AT 7.30PM**

PRESENT: Councillors: Paula Thompson (Chairman), Ian Jackson (Vice Chairman) Bob Simpson, Peter Hope, Roger Spark, Richard Walker.

Clerk: Sandra Windross

2 members of the public were present.

Public Forum

An opportunity for members of the public to comment on agenda items. No matters were raised in the Public Forum.

17/01 APOLOGIES FOR ABSENCE

Received from District Councillor Knapton.

17/02 DECLARATIONS OF INTERESTS

There were no declarations of interest.

17/03 TO AGREE MINUTES OF THE MEETING HELD ON 3rd JUNE 2017

The minutes have been previously circulated. These were accepted and signed as a correct record.

17/04 MATTERS ARISING FROM THE MINUTES

4.1 Dog Fouling – Cllr Walker advised he had filled the dispensers 3 times in a week and within days it is empty so clearly people are taking several bags at a time. The Clerk will get an estimate of the cost of more bags and we will have to set a monthly budget on how much to spend on the bags and when that is spent and they are gone then the dispensers will have to be left empty until the following month.

4.2 Grasscutting - It was agreed to ask Gary Marston to cut around the telephone on a regular basis. The Junction at Warehills Lane and Tollerton crossroads the grass is overgrown and dangerous. The Clerk was requested to ask NYCC to come and cut these areas.

17/05 NYCC MATTERS

There were no matters to report

17/06 DISTRICT COUNCIL MATTERS

Apologies were received from District Cllr Knapton – there were no matters to report

17/07 PARISH PLAN

Approved  Chairman

Date 5. 9. 2017

Cllr Simpson has worked through the current plan and prepared an update for everyone to consider prior to the next meeting which he will e-mail to everyone. The Parish Plan can then be discussed at our next meeting to see what action requires to be taken.

17/08 PLANNING MATTERS

8.1 The following planning application were considered.

17/00943/OUT outline application for the construction of 5 dwellings OS Field 1745 Back Lane Tollerton – Council wished to see refused.

17/01304/CAT application to fell Norway Spruce Tree at The Paddock, South Back Lane, Tollerton – Council had no objections to this application.

17/01234/FUL construction of a single dwelling at The Croft, South Back Lane, Tollerton – Council wished to see approved

8.2 The following planning applications granted/refused were noted.

17/00967/CAT application to fell a silver birch tree in a conservation area **Granted**

17/09 CLERKS REPORT

The Clerk advised that Nigel Knapton had not been able to help with the Scottish Widows Investment so she had written to Scottish Widows who have sent an authority/mandate form for completion and signature by the current signatories and new signatories we wish to add to the account. As we have not got a current statement the internal auditor is not prepared to sign off the Annual Return to submit to the External Auditors. The clerk advised she has spoken to the External Auditors regarding this and they have advised how to deal with the matter by ticking no to certain boxes which can be rectified at the next audit.

17/10 FINANCIAL MATTERS

10.1 Financial reconciliation noting Receipts and payments were accepted (**Appendix I**)

10.2. A list of the payments authorised is attached in **Appendix II**.

17/11 CORRESPONDENCE

A list of correspondence since the last meeting was noted and is attached (**Appendix III**)

17/12 MINOR MATTERS FOR INCLUSION ON NEXT AGENDA

Cllr Walker advised he has considered the transfer document relating to the hedge at Ings view and is confident it is the responsibility of the house owner and therefore the letter can be sent to Juliet Robson.

Cllr Walker advised he has been given the task of looking at the resealing of the village hall and may be presenting a request for assistance with funding at our next meeting.

Parishioners have been asking when the Telephone box library will be ready for re-opening. Cllr Hope advised he is hoping to finish the painting soon.

Approved  Chairman

Date..... 5.9. 2017

Cllr Walker advised the Appletree House the tree is overhanging the footpath, it was agreed to write to the owner/occupier asking for the tree to be trimmed back.

17/13 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Tuesday 5 September 2017 at 20.08pm. The meeting closed at 8pm.

Appendix I


HSBC current account	£7,152.55
Scottish Widows Treasury Stock	£25,218.26
HSBC Business Money Manager 1	£1,027.81
HSBC Business Money Manage 2	£2,220.55

Appendix II

01.06.2017	Fletcher Pest Control	Pest Control	£46.80
	HMRC	PAYE	84.95
	S Windross	Salary ,Expenses, Holiday pay	£146.58

Correspondence

20.06.2017	HSBC	Bank Statement
20.06.2017	HSBC	Bank Statement
01.06.2017	Fletcher Pest Control	Invoice
14.06.2017	Hambleton District Council	Planning approval 17/00967/CAT
21.06.2017	Hambleton District Council	Planning application 17/01304/CAT
23.06.2017	Hambleton District Council	Planning application 17/01234/FUL

Approved  Chairman

Date.....5.9.....2017