

TOLLERTON PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING HELD IN TOLLERTON MEMORIAL HALL,
TOLLERTON ON TUESDAY 1 MAY 2018 AT 7.30PM**

PRESENT: Councillors: Paula Thompson (Chairman), Ian Jackson (Vice Chairman), Bob Simpson, Peter Hope, Roger Spark, Richard Walker.

Clerk: Sandra Windross

4 members of the public were present.

18/01 ELECTION OF CHAIRMAN

Councillor Thompson was unanimously elected as Chairman.

18/02 ELECTION OF VICE-CHAIRMAN

Cllr Thompson proposed Councillor Jackson continue as Vice-Chairman all Councillors were in agreement Councillor Jackson confirmed he was happy to be Vice Chairman

18/03 APOLOGIES FOR ABSENCE

None

18/04 DECLARATIONS OF INTERESTS

There were no declarations of interest.

18/05 TO AGREE MINUTES OF THE MEETING HELD ON 3 April 2018

The minutes have been previously circulated. These were accepted and signed as a correct record.

18/06 MATTERS ARISING FROM THE MINUTES

There were no matter arising as these were all covered on the Agenda

18/07 PUBLIC FORUM

No matters were discussed in this part of the meeting.

18/08 NYCC MATTERS

Cllr Walker advised the drains are blocked on Alne Road. There are also a lot of drains with mud in the it was agreed to request a street sweep.

18/09 DISTRICT COUNCIL MATTERS

Approved Chairman

Date.....2018

Cllr Knapton advised there is going to be a change in the collection of wheelie bins. From June there will be a re-organisation, all households will receive a card advising of the change.

18/10 PLANNING MATTERS

10.01 The following planning applications were received and considered

a. 18/00730/FUL – conversion of garage/barn and outbuilding to ancillary accommodation plus alterations to main house at Westfield House, Alne Road, Tollerton
Council had no objections

18/11 GRASSCUTTING TENDERS

Only two tenders were received. It was agreed to accept the tender received from Gary Marston for the next three years.

18/12 CLERKS REPORT

The clerk reported she had received the new laptop and printer purchased by Cllr Jackson.

18/13 FINANCIAL MATTER

13.1 Financial reconciliation noting Receipts and payments were accepted (Appendix 1)

13.2. A list of the payments authorised is attached in (Appendix II)

13.3. The accounts for the year ended 31 March 201 were noted and approved

13.4. The accounting statements for 2017/18 were noted and approved and signed by the Chairman and RFO

13.5 The annual governance statement for 2017/18 were noted, approved and signed by the Chairman and RFO.

13.6 The Clerks salary was increased in accordance with the new NALC pay scales from 1st April 2018

18/14 CORRESPONDENCE

A list of correspondence since the last meeting was noted and is attached (Appendix III)

18/15 MINOR MATTERS FOR INCLUSION ON NEXT AGENDA

Cllr Jackson requested GDPR be placed on the Agenda for the next meeting.

18/16 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Tuesday 5 June 2018 at 7.30pm. The meeting closed at 8pm.

Approved Chairman

Date.....2018

Appendix I

HSBC current account	£2,481.25
Scottish Widows Treasury Stock	£25,395.73
HSBC Business Money Manager 1	£1,028.11
HSBC Business Money Manage 2	£2,221.41

Appendix II

Fletcher Pest Control	£50.40
Ian Jackson re-imburement	£65.78
IBJ Health & Technology	£98.44
S. Windross salary & expenses	£376.76
YLCA Subscriptions	£304.00

Correspondence

27/03/18	Littlejohn LLP	Audit Pack
03/04/18	Fletcher Pest Control	Invoice
19/04/18	Hambleton District Council	Planning application

Approved Chairman

Date.....2018