

**Tollerton War Memorial Institute**

**Minutes of Meeting**

**held**

**Date: Monday 12<sup>th</sup> December 2022**

**Venue: Black Horse Pub – Time: 19:00hrs**

**Chair: Tim Brook – Treasurer: Yvonne Brown – Secretary: Barbara Walker**

**1. Present:**

Yvonne Brown (YB), Rachael Callister-Whitbread (RCW), Janette Ferris (JF), Ian Galtrey (IG), Barbara Walker (BW). Marie Hinds (MH)

**2. Apologies:**

Tim Brook (TB)

In the absence of Chair TB all agreed for BW to Chair meeting.

**3. Minutes of last meeting:**

Agreed as correct.

**4. Matters Arising:**

**No 4: Notice Board** - £1000 grant from County Council Locality Budget has come in to help fund Notice Board.

**No 5: Roof replacement** – some delay on completing contract – TB in communication with Contractor.

**No 7&8: Centenary/Remembrance celebration & Chilli Hoedown** – both successful events – Thanks to all volunteers involved and to those who attended.

**No 9: Weeds** - Greenfingers Company will spray weeds twice a year with environmental/animal friendly products – starting Spring 2023

**Hose and Watering Can** – purchased.

**No 10: Casual Committee Members – Rachael Callister-Whitbread (RCW) & Maire Hinds(MH)**

**RCW** – proposed as full committee member by **JF** seconded **YB**

**MH** – proposed as full committee member by **YB** seconded **JF**

Both agreed & welcomed.

**Mice** – traps insitu but no evidence of any mice at present.

**5. Chairs Update: Report from TB via text:**

Another good year significantly remembrance & centenary celebration.

**TB** thanks to new committee members for joining committee at busy time regarding functions.

No other news to report.

## **6. Treasurers Update:**

Current Account to date = £16095.78  
Savings Account to date = £ 3607.62  
Cash = £ 200.00  
**Total** = **£19903.40**

**Approx £1000 to come in.**

**YB** raised the possibility that the VH base costs (insurance, utilities & safety tests) could be covered through the Precept. A discussion with the Parish Council regarding this as a consideration would be required.

**Christmas on the Green event** well supported - thanks to Petra for making Mulled Cider & Hot Chocolate, to the Church for leading the Carols, to all who donated & helped and everyone who attended. Special thanks to Santa Claus & his Elves. Monies raised £153.88 to split between Village Hall (VH) & Sports Field

**Purchasing Log:** **YB** keeps a record of all purchasing but would like to create a Log as a record – **All Agreed**- **YB** to plan meeting to complete Log.

**Shredding:** - **YB** has old documents/accounts, including past minutes, which can now be shredded – **All agreed** but to keep some old documents for prosperity.

**Laundry Costs:** laundering of linen tablecloths increasing, now approximately £200/year. **YB** suggests exploring purchasing oil cloths for approx. £150 which are wipeable so laundering not required. Possibility of hiring out the VH tablecloths to help with fund raising. **YB to research further** – **All agreed**.

**7. Loft Space & Storeroom:** both in need of sorting out – **All agreed** - to look at a Sunday in February – **BW to organise**.

**8. Indoor Bowls on a Wednesday evening** – **IG** reports no issues to date.

## **9. Any Other Business:**

VH Freezer switched off at present.

### **Plan for 2023**

29<sup>th</sup> January 2023 – Brunch

Main Event – possible 40's Theme involving Sports Field & VH - potential date 3<sup>rd</sup> June 2023.

Cake & Tea Shop – possible 16<sup>th</sup> April 2023.

Brunch – a date in September 2023.

Poppy Cascade for Remembrance in November 2023.

Christmas on the Green- 9<sup>th</sup> December 2023

**Meeting closed: 20.15hrs**

**Annual General Meeting (AGM) & next Committee Meeting – Date: 3<sup>rd</sup> April 2023**

**Start time: 19:00hrs – Venue: Black Horse Pub.**