

**Tollerton War Memorial Institute
(TWTMI)**

**Minutes of Extraordinary Meeting
held**

Sunday 15th January 2023

Venue: Tollerton War Memorial Institute

Time: 16.30hrs

Chair: Tim Brook – Treasurer: Yvonne Brown – Secretary: Barbara Walker

1. Present:

Tim Brook (TB), Yvonne Brown (YB), Rachael Callister-Whitbread (RCW), Marie Hinds (MH), Barbara Walker (BW).

2. Apologies:

Janette Ferris (JF),

3. Roof update:

TB updated meeting regarding roof – The roofing contractor started in early October. They removed all the tiles and replaced the sheeting. However there was then a delay in retiling the roof which during very wet weather in December 2022 caused water to come into the hall which in turn caused parts of the ceiling & insulation to fall into the hall. TB thanked the committee members who visited the hall 2-3 times a day especially during the Christmas period to mop and clean to try and keep the hall free from water, which at times was very difficult.

Concerns regarding water damage to the sprung floor, damage to the electrics and flat roof. TB communicated and met with contractors regarding situation. The Roof has now been retiled. To date there is no further evidence of any water inside the Hall. An Electrician has inspected the electrics and passed as safe. A light fitting in the Kitchen has been replaced.

Everything has been taken out of the storeroom the area checked cleaned and tidied.

The loft space has remained dry. The ceiling tiles and insulation will be replaced at the Contractors expense within the next 2-3 weeks. TB has submitted quotes to the contractor for this work. TB has asked Contractor to inform their Insurers.

All agreed the roofing problem has caused a lot of angst for all the committee members & especially the Chair TB. Committee members are all volunteers and give a lot of time, especially TB (Chair)& YB (treasurer), to enable the VH to continue as a community facility. If the Committee was to disband the responsibility of maintaining the Hall would return to the Parish Council.

4. Event Dates:

Because of roof issues event dates need to be revised.

Following discussion new dates agreed as follows:-

Brunch postponed until **19 February 2023 – 10.30hrs – 13.30hrs**

Pop up Vintage (1940s) Tea & Cake Shop now **May 7th 13.00 -15.00hrs** as part of Coronation/VE day celebrations.

Potential June event scrapped instead Snake Davies & small band (4 in total) evening in September- Bar only no food- **YB to explore available dates and costs.**

September **Brunch** postponed until **November 12th 2023** Remembrance Day – **11.30am – 14.30hrs.**

No change to **Christmas on the Green – 9th December 2023**

5. Any Other Business:

Following Storeroom tidy – Small Children’s Chairs available as no longer used – **YB** suggested advertising & donating to an appropriate facility. **All agreed YB to action.**

Meeting closed 17.30hrs