

TOLLERTON PARISH COUNCIL

DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 4 July 2023

at 6.30PM in St. Michaels Church Hall

PRESENT:

Councillors: Paula Thompson (Chairman), Ian Jackson, (Vice Chairman) Sarah Ellis, Murray Ferris, Colin Runciman, two members of the public
Clerk: Sandra Windross

Public Forum

Planning application **ZB23/01194/FUL** was brought forward as two Parishioners who were in attendance at the meeting had an interest in this application. After discussion it was resolved that Council wished to see this application refused due to loss of character in that area of the village, the lane does not have sufficient capacity for extra vehicular access, there has been a lot of building in that part of the village, nothing has changed from objections we had to the last planning application.

1. Apologies

Apologies received from NY Cllr Taylor

2. Declarations of Interest

02.01 To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary interest and the receive and consider any applications for dispensation **non received**.

3. Minutes of the meeting held on 6 June 2023

The minutes of the meeting held on 6 June 2023 were approved and signed.

4. Matters arising from the Minutes of the last meeting and Clerks report.

- 4.1 Dropped Kerb on the Green – A Contractor is still coming to look and provide a quote - it was agreed to defer to the next meeting.
- 4.2 Replacement Trees at Old Way & planting of Trees in the village –It was agreed to defer this matter to the next meeting.
- 4.3 Update on playing field equipment – Cllr Ellis did not have much to report other than trying to arrange a meeting with Tim Brook to see where the play area is going to be located at the Sports Field as on recent inspections the cricket nets are being used and we do not want any safety issues with the play area and cricket balls.

5. NYC matters

Cllr Taylor was not present, no matters were discussed.

6. The Emergency Community Plan

Cllr Runciman advised he has had a very productive visit at County Hall Northallerton with Simon Wright and now knows how to complete the document. Simon Wright is very keen they have one of their maps in the plan at the end for people who may be entering Tollerton in the event of an emergency and it will be useful for the residents of Tollerton also, Simon Wright is willing to visit Tollerton to produce this.

7. Electricity supply to the village green

It was resolved to sign the Connection Agreement and Unmetered Supplies – Customer Nominated Supplier and return to Northern Powergrid to get the ball rolling for the connection of electricity to the Village Green.

8. Planning Matters

8.1 The following planning applications were received and discussed

ZB23/01287/CAT works to fell and work to trees in a conservation area Manor Lodge Main Street Tollerton York YO61 1QQ **Council had no objections and wished to see approved**

ZB23/01249/FUL single storey side extension and conversion of outbuilding to granny annex Southolme, Tennis Court Lane Tollerton York YO61 1QE **Council had no objections and wished to see approved.**

ZB23/01168/CAT works to remove 2 conifer trees in a conservation area Cottage Farm Newton Road Tollerton **Council had no objections and wished to see approved**

ZB23/01194/FUL construction of 4 no. bungalows including creation of new vehicular access OS Field 2211 South Back Lane Tollerton – **Council wished to see refused** – discussed in Public Forum

8.2 The following approvals/refusals were received from Hambleton District Council:

ZB23/00925/FUL demolition of the existing conservatory and port, and the construction of single store extensions, dormer roof extensions, new roof lights and replacement of windows and doors The Acorns, Tennis Court Lane Tollerton **Granted**

ZB23/00802/CAT works to reduce the height of 3 trees in a conservation area by between 3 and 5 metres Sycamore Cottage Newton Road, Tollerton **Granted**

9. Car parking in Front Street and Newton Road

There seemed to be a lot of cars and a van parked on the corner/junction near the pub which was felt dangerous, it was agreed to review this and report to our local Community Police Officer.

10. Insurance and Grasscutting at the Sports Field

It was agreed to Agenda this matter for the next meeting and ask Gary Marston to provide a quote for strimming around the cricket nets.

11. Financial matters

11.1 The bank reconciliation/financial reconciliation circulated by the clerk was approved.

11.2 Payment of accounts received as per appendix 1 were approved for payment

11.3 The Annual Internal Audit report for 2022/23 included at page 3 of the Annual Governance and Accountability Return 2022/23.was approved and signed by the Clerk and Chairman.

11.4 Council approved Section 1 – Annual Governance Statement 2022/23 for Tollerton Parish Council on page 5 of the Annual Governance and Accountability Return 2022/23

11.5 Council approved Section 2 – Accounting Statements 2022/23 for Tollerton Parish Council on page 6 of the Annual Governance and Accountability Return 2022/23

11.6 Council approved the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, S12020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and The Transparency code for Small Authorities

12. The following items of correspondence had been received and noted.

E-mail from Community Renewals 07.06.2023

E-mail from YLCA planning call for evidence 07.06.2023

E-mail from Rich O’Gorman re the footpaths 07.06.2023

E-mail from YLCA Hambleton Branch meeting 08.06.2023

E-mail from YLCA Information bulletins 09.06.2023

E-mail from RAF Leeming re: drone flying near airfields 12.06.2023

E-mail from YLCA D-Day 6th June 2023 14.06.2023

E-mail from YLCA Meeting with Assistant Chief Constable Scott Bisset 15.06.2023

E-mail from YLCA White Rose Bulletin 16.06.2023

E-mail from YLCA Photo request 20.06.2023

E-mail from Community Renewal – Renewal confirmation 22.06.2023

E-mail from YLCA Light up Blue NHS75 22.06.2023

E-mail from YLCA Chief Executives bulletin 23.06.2023

E-mail from YLCA Information and Training bulleti 23.06.2023

E-mail from YLCA Councillors Skills Training 26.06.2023

13. Minor matters and Agenda Items for the next meeting

It was noted that Alne footbridge repairs have gone out to tender, works are anticipated to start in August or September.

There being no further business the meeting closed at 19.34 pm the next meeting was scheduled for 5 September 2023 at 6.30pm in St. Michaels Church Hall.